



Coimisiún na Scrúduithe Stáit
State Examinations Commission

Corr na Madadh, Baile Átha Luain, Co. na hIarmhí, N37 TP65.
Cornamaddy, Athlone, Co. Westmeath, N37 TP65.

Dear Parent/Guardian/Candidate,

RE: Instructions for Payment of Examinations Fees/Application for Medical Card Exemption

For entry to the 2020 State Examinations, candidates are required to pay an examination fee.

Failure to pay examination fees may have serious consequences for candidates and could result in the following sanctions:

- Refusal of admission to the Certificate Examinations;
- Withholding of examinations results;
- Withholding of result from the CAO; or
- Withholding of the actual Examination Certificate.

In respect of the following candidate the examination fee is € 116.00

CANDIDATE NAME:

CANDIDATE EXAM NUMBER:

PASSWORD:

SCHOOL COUNTY:

SCHOOL NAME:

EXAMINATION TYPE:

Personal Details sent Via Text

Message to Household Contact

CORK

76064F GLANMIRE COMMUNITY COLLEGE

Leaving Certificate

Payment of the fee can be made using our online facility at <https://fees.examinations.ie>
Instructions on how to use the facility are set out in the User Guide on the site.

Certain candidates may be exempt from an examination fee if the candidate holds a full medical card, or is covered for all services on a parent or guardian's medical card, which is valid **on or between January 1st 2020 and April 30th 2020**. Candidates who believe they are eligible for such an exemption, should make an application using the on-line facility. **Please note that G.P. Visit Cards are not eligible for exemption of fees.**

In order to use the online facility, you will need the information contained in this letter together with Debit/Credit Card details or Medical Card details. Upon completion of the payment or an application for a Medical Card exemption you will receive an on-line confirmation which should be printed and returned to the school for their records. This confirmation page should be returned to the school in advance of the closing date of April 30th. **Please forward your confirmation receipt to State.ExamFees@glanmirecc.ie**

Candidates who do not have access to the online facility should do the following:

1. To make a payment, please contact your school in order to request a Bank Giro Form (EF3/G Form), which will allow you to make your payment at your Bank.
2. To make an application for a medical card exemption from examination fee, please contact Fees Section at fees@examinations.ie

Jackie Wade
Fees Section
State Examinations Commission
Cornamaddy, Athlone.
Phone: 090 644 2797/8/9
Email: fees@examinations.ie